

Minutes, New Leaf Market Board of Directors Meeting, Dec 7, 2009
New Leaf Market Meeting Room, 1235 Apalachee Pkwy, Tallahassee, FL 32301

SUMMARY

Meeting Decisions/Assignments

- The board approved minutes from October 26, 2009 with no corrections.
- Thane will be available to attend the retreat on the 15th and 16th of January.
- Sales were up 16% from November of last year. We signed up 42 new owners.
- The Board approved the following reports:
 - **II-H BOD Development/Board Continuation**
 - **IV-B Staff Treatment and Activities**
- Joshua will meet with Larrane to discuss a breakfast and lunch menu for Saturday of the retreat.
- Chuck and Josh will be responsible for transporting the food to the retreat site.
- All board members should check the website and send any bio updates to June and Diane.
- Ashley will send Cristin the most recent minutes.
- Chuck volunteered to check the board comment box for any inquires/comments.
- Joshua will send the Retreat Agenda via email for approval
- The board approved the proposal to split the job of secretary/treasurer.
- The board approved the nomination of Madelon Horwich for Secretary.
- The board approved the nomination of June Wiaz for Treasurer.

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Call to Order: @ 6:32pm by Heidi Fox, BOD Facilitator

Present: Joshua Youngblood, President; Jim Terrell, Vice President; Chuck Hungerford, Director; Maria Cobian, Director; June Wiaz, Director; Madelon Horwich, Director; Jennifer Agabiti-Hall, Director; Dave Watson, Director; Larrane Hartridge, General Manager; Jeannette Reed, Director; Heidi Fox, BOD Facilitator; Ashley Arrington, Recording Secretary.

Absent: None

Introductions: All in attendance gave brief introductions.

Owners Forum: None

Agenda Review:

- Remove PG Update
- Combine annual planning and board retreat

Minutes Approval: The board approved minutes from October 26, 2009 with no corrections.

President's Report: See Attachment

- Welcome back Dave! Thank you for being here.
- Thanks to all of you who attended the dinner. Fusion was comfortable and the food was good.
- Joshua attended the Lafayette redevelopment Association meeting. They have a lot of good ideas about redeveloping the back of the building.
- Jim and Josh met with Thane through teleconference with retreat ideas. She is available to attend the retreat on the 15th and 16th of January.
- We will discuss the secretary/treasurer position later in this meeting

General Manager Report – Larrane

- Sales are up 16% from November of last year. We signed up 42 new owners.
- We did really well over the Thanksgiving holiday. Everyone was working hard and in good spirits.

Board Decisions:

- **Board Policy Governance Reports:**
 - **II-H BOD Development/Board Continuation**
 - Joshua sent the report to all board members via email.
 - Joshua Youngblood's report dated December 7, 2009 asserted '*in compliance*'
 - Larrane – on the first page: it wasn't Melissa, it was Cristin. Candice was spelled wrong.
 - Jim would like to receive a new and fresh PG manual every year to make sure that all BOD members have the same updated copy.

- This proposal will be discussed at a future meeting.
 - *II-H Approved*
- **GM Policy Governance Reports**
 - **IV-B Staff Treatment and Activities**
 - Larrane corrected one typo sent by June.
 - Larrane sent the report to all board members via email.
 - Larrane Hartridge's report dated December 7, 2009 asserted 'in compliance'
 - *Approved*

Board Discussions:

- **Annual Planning/Board Retreat**
 - Thane will be available to attend the retreat on January 15th and 16th at Jeannette's retreat.
 - Joshua proposed having dinner in town and then driving out to the retreat on Saturday morning.
 - Joshua will meet with Larrane to discuss a breakfast and lunch menu for Saturday. Chuck and Josh will be responsible for transporting the food to the retreat site.
 - Possible Retreat Topics:
 - Long term planning. Future moves for expansion
 - Member communication
 - Revision of PG manual
 - Committee discussion
 - Annual planning
- **Web Site/Communications Activity - June**
 - All board members should have a picture and a bio on the board website.
 - Send Bio updates to June and Diane.
 - Ashley will send Cristin the most recent minutes.
 - When we send in reports and minutes we need to make sure to 'cc' Thane.
 - Maria recorded a phone menu in Spanish for NLM's Hispanic clientele.
 - Chuck: Do we have any information on the website in Spanish?
 - Larrane: This would be a huge cost and work load for our web developers.
- **Board Inbox**
 - Chuck has nothing to report. His password is not working.
 - Chuck volunteered to also check the board comment box for any inquiries.
- **101 Training**
 - Jeannette and Maria expressed interest in the 101 training in Asheville on January 9th. They will check their schedules and let Joshua know so that he can register.
 - Thane will be at the Asheville training before coming to Tallahassee for our retreat.
- **Secretary-Treasurer Position**
 - Joshua proposed that the position be split.
 - Approved
 - Joshua nominated Madelon for Secretary
 - Madelon accepted the nomination.
 - *Approved*

- Joshua nominated June for Treasurer
 - June accepted the nomination.
 - *Approved*

Upcoming/Current Issues: None

Review Meeting Decisions/Assignments:

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Calendar/Monitoring Schedule:

- **Next meeting: January 25, 2010**

January 25, 2010 Agenda Items:

- Annual manual discussion
- Assign reports in January meeting
- IV-C Financial conditions and activities
- IV-H Compensation and Benefits
- II-A Governing - Jennifer
- III-C Delegation to GM – Jim

Meeting Evaluation: All participants were given an opportunity to evaluate the meeting.

Adjournment: Meeting was adjourned at 7:30pm

Closed Session

Respectfully Submitted,

Ashley Arrington, Recording Secretary

Approved by Board of Directors on _____ as witnessed by,

Joshua Youngblood, President

Madelon Horwich, Corporate Secretary