

Minutes, New Leaf Market Board of Directors Meeting, July 27, 2009
New Leaf Market Meeting Room, 1235 Apalachee Pkwy, Tallahassee, FL 32301

SUMMARY

Meeting Decisions/Assignments

- The board approved minutes from July 6, 2009 with one correction.
- The BOD approved the following reports:
 - **II-E BOD Leadership Responsibilities - Madelon**
 - Madelon will talk to Candice regarding the addition to policy 2c.
 - **I-C Ends**
 - **IV-C Financial Conditions and Activities**
 - **IV-D Planning and Budgeting**
 - **II-F Committee Principles and Responsibilities**
- Board members will sign-up to tend the bar at the annual meeting.
- Jeannette will bring the budget proposal to the August meeting for approval

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Call to Order: @ 6:34 pm by Chuck Hungerford, BOD Facilitator

Present:; Chuck Hungerford, President; Joshua Youngblood, Secretary/Treasurer; Jennifer Agabiti-Hall, Director; Madelon Horwich, Director; Jim Terrell, Director; Larrane Hartridge, General Manager; June Wiaz, Director; Jeannette Reed, Director; Ashley Arrington, Recording Secretary.

Absent: Candice Parker, Vice President; Maria Cobian, Director

Introductions: All in attendance gave brief introductions.

Owners Forum: None

Agenda Review:

- **Webinars - delete**

Minutes Approval: The board approved minutes from July 6, 2009 with one correction.

President's Report: See Attachment

- Larrane will create a proposal regarding a GM bonuses, and salary increases for the BOD to review.
- Chuck talked to Thayne about the 5.2 hours. The time was a cumulative amount for all consultation. The phone call was only actually .2 hours.
- The scholarship committee will be meeting next week. There are 14 applicants for the two scholarships that are supported by the board.

General Manager Report – Larrane

- The floors are finished! There is a new produce cooler and make-up counter. Some new lighting is coming soon.
- Ithica and GoodFoods managers are coming tomorrow for training.
- Sales are up 31% over last July.

Board Decisions:

- **Board Policy Governance Reports:**
 - **II-E BOD Leadership Responsibilities - Madelon**
 - This report was sent out to all BOD members via email
 - Madelon Horwich's report dated July 27, 2009 asserted 'in compliance'.
 - Madelon will talk to Candice regarding the addition to policy 2c.
 - Chuck suggested merging 2c and d into one policy.
 - Policy revision approved
 - *Report Approved*
 - **II-F Committee Principles and Responsibilities - June**

- This report was sent out to all BOD members via email
 - June Wiaz' report dated July 27, 2009 asserted 'in compliance'.
 - June could not find the last version of the previous years report and could not remember if #7 was deleted or not.
 - The BOD reviewed the latest copy of the policy manual to learn that #7 was in fact deleted by the BOD.
 - *Approved*
- **GM Policy Governance Reports**
 - **IV-C Financial Conditions and Activities**
 - This report was sent out to all BOD members via email
 - Larrane Hartridge's report dated July 27, 2009 asserted 'in compliance'.
 - *Approved*
 - **IV-D Planning and Budgeting**
 - This report was sent out to all BOD members via email
 - Larrane Hartridge's report dated July 27, 2009 asserted 'in compliance'.
 - *Approved*
 - **I-C Ends**
 - This report was sent out to all BOD members via email
 - Larrane Hartridge's report dated July 27, 2009 asserted 'in compliance'.
 - *Approved*
- **PG Update - None**

Board Discussions:

- **Elections**
 - The elections committee held two candidate forums. The elections will begin at the Annual Meeting on August 22nd.
 - Dave will introduce the candidates
- **Budget Committee Update**
 - Jeannette sent out a proposed budget policy and a timeline of events concerning the board budget.
 - Jeannette believes there may be no need for an actual committee.
 - Chuck suggested that we review the budget and proposed spending after the committees decide their activities for the year. This takes place at the annual planning session.
 - Madelon asked that the wording 'governing with excellence' be changed to 'sound governance'.
 - Jeannette will bring the proposal back next month for approval.
- **Annual Meeting Update**
 - Larrane has begun working on an agenda for the Annual Meeting.
 - Lunch begins at 12:00pm and the Annual Meeting begins at 1:30pm.
 - Email Larrane with any thoughts/suggestions about food.
 - Board members will sign-up to tend the bar at the annual meeting.

Upcoming/Current Issues:

- **Annual Meeting – August 22**

Review Meeting Decisions/Assignments:

-

Calendar/Monitoring Schedule:

- **IV-1 Communication and Support to Board – Larrane**

August 31, 2009 Agenda Items:

Meeting Evaluation: All participants were given an opportunity to evaluate the meeting.

Adjournment: Meeting was adjourned at 7:45

Closed Meeting

Respectfully Submitted,

Ashley Arrington, Recording Secretary

Approved by Board of Directors on _____ as witnessed by,

Chuck Hungerford, President

Joshua Youngblood, Corporate Secretary/Treasurer