

Minutes, New Leaf Market Board of Directors Meeting, July 6, 2009
New Leaf Market Meeting Room, 1235 Apalachee Pkwy, Tallahassee, FL 32301

SUMMARY

Meeting Decisions/Assignments

- The board approved minutes from June 1, 2009 with no corrections
- The BOD approved the following reports:
 - **III-D Monitoring GM Performance**
 - **III-B Accountability of GM**
 - **III-A Global Board/Mgmt Connection – Jennifer**
 - **II-B Governing Style – Jeannette**
 - **III-E GM Performance Evaluation**
- The final draft of the Ends Policy was approved
- Candidate forums – July 15th and 23rd @ 6:30 in the NLM conference room.
- Jeannette will Chair an ad-hoc committee and bring back a proposal on how a budget committee would function.
 - Chuck and Joshua will join the committee with Jeannette.
- August 1st - deadline for newsletter articles.

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Call to Order: @ 6:32pm by Martha Weinstein, BOD Facilitator

Present:; Chuck Hungerford, President; Candice Parker, Vice President; Joshua Youngblood, Secretary/Treasurer; Maria Cobian, Director; Jennifer Agabiti-Hall, Director; Madelon Horwich, Director; Jim Terrell, Director; Larrane Hartridge, General Manager; June Wiaz, Director; Jeannette Reed, Director; Martha Weinstein, BOD Facilitator; Ashley Arrington, Recording Secretary.

Absent: None

Introductions: All in attendance gave brief introductions.

Owners Forum: None

Agenda Review: See Attachment

- **Ends – delete**
- **Newsletter - add**
- **CCMA – add**

Minutes Approval: The board approved minutes from June 1, 2009 with no corrections.

President's Report: See Attachment

- **Candice** – Why is there a 5.2 hours telephone conference with Marilyn on Thayne's invoice? Should we pay for the conversations between Marilyn and Thayne?
 - **Chuck** – That may be an accumulation of time. I have called Thayne to ask her about those hours.

General Manager Report – Larrane

- We finished our year on June 27th. I don't yet have all the final year end statements
- We exceeded the projected sales for the year!
- We had 671 new owners this year.
- We had a visit from the store manager from the good foods co-op. he was really excited about what he saw. They want to send their produce manager as well.
- The floor repair will begin on July 13th.
- New Leaf Market was mentioned as a good place to eat by the Washington Post!

Board Decisions:

- **Board Policy Governance Reports**

- **II-B Governing Style – Jeannette**
 - This report was sent out to all BOD members via email
 - Jeannette Reed’s report dated July 6, 2009 asserted ‘in compliance’
 - Candice – I think you did a fabulous job.
 - *Approved*
- **III-A Global Board/Mgmt Connection – Jennifer**
 - This report was sent out to all BOD members via email.
 - Jennifer Agabiti Hall’s report dated July 6, 2008 asserted ‘in compliance’.
 - *Approved*
- **III-B Accountability of GM**
 - This report was sent out to all BOD members via email.
 - Candice Parker’s report dated July , 2009 asserted ‘in compliance’
 - *Approved*
- **III-D Monitoring GM Performance**
 - This report was sent out to all BOD members via email
 - Candice Parker’s report dated July 6, 2009 asserted ‘in compliance’
 - Madelon - #2 on page 1 - What is the connection between the management team and the monitoring reports?
 - Larrane – I get information from the managers each week and use that information for my monitoring reports.
 - Chuck – could you explain who is on your management team?
 - Larrane – The board met the whole management team at the retreat.
 - *Approved*
- **III-E GM Performance Evaluation**
 - Approved during the closed meeting last month.
- **GM Policy Governance Reports – None**
- **Ends Policy Approval**
 - *Approved*
- **PG Update**
 - Candice sent out a new edition of the policy manual to all BOD members and BOD staff via email.

Board Discussions:

- **Elections**
 - We have 4 candidates running for 3 BOD seats. There are two candidate forums on the 15th and 23rd of July. Both are at 6:30pm in the NLM conference room.
- **Formation of Budget Committee**
 - Jeannette sent out a sample copy of a policy regarding a board budget committee if we decided we wanted to have one. Marilyn commented that having a budget committee helps some boards get away from the ‘Mommy May I?’ mind frame. Do we want to be involved in the board budget, or not?

- Candice – I didn't know that we didn't have a policy on budget.
- Chuck – the total budget for this year is \$70,180.
- Chuck proposed that Jeannette be Chair of an ad-hoc committee and bring back a proposal on how the budget committee would function.
 - Chuck and Joshua will join the committee with Jeannette.
- **Webinars**
 - Madelon sent everyone an outline from the webinar in which she participated. The webinar continued mentioning that board members should make sure that all taxes are paid.
- **Annual Meeting Update - None**
- **Newsletter**
 - August 1st deadline for articles.
 - Chuck and Jennifer have articles written and ready for publication
 - Jennifer and Maria would like to also write an article on CCMA
- **CCMA**
 - Maria, Larrane, Jennifer, and the front end manager attended the CCMA conference in Pittsburg, PA.
 - Maria – It was a great experience. I kept thinking about our vision and the idea of community leadership. I have had young people telling me that the feel NLM is more of a corporation rather than a cooperative. Can we have a co-op education for the community/membership on a regular basis so that everyone understands the principles of a cooperative?
 - Maria and Jennifer would like to co-author an article about their experience.

Upcoming/Current Issues:

- **Candidate Forums July 15th and 23rd.**

Review Meeting Decisions/Assignments:

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Calendar/Monitoring Schedule:

- **II-E BOD Leadership Responsibilities - Madelon**
- **II-F Committee Principles and Responsibilities - June**
- **IV-D Planning and Budgeting –Larrane**
- **IV- C Financial Conditions and Activities – Larrane**
- **Ends - Larrane**

July 27, 2009 Agenda Items:

Meeting Evaluation: All participants were given an opportunity to evaluate the meeting.

Adjournment: Meeting was adjourned at 7:30pm

Closed Meeting

Respectfully Submitted,

Ashley Arrington, Recording Secretary

Approved by Board of Directors on _____ as witnessed by,

Chuck Hungerford, President

Joshua Youngblood, Corporate Secretary/Treasurer