

Minutes, New Leaf Market Board of Directors Meeting, January 26, 2009
New Leaf Market Meeting Room, 1235 Apalachee Pkwy, Tallahassee, FL 32301

SUMMARY

Meeting Decisions/Assignments

- The board approved minutes from January 12, 2009 with no corrections.
- The grand re-opening was a huge success. We are up 25% in sales from last January.
- Jennifer's report on II-A Governing will be moved to the February BOD meeting
- The monitoring report on **IV-C Financial conditions and activities** was approved.
- The BOD approved a proposal to eliminate #7 (under 'principles') from policy II-F, Committee principles and responsibilities.
- Larrane will set up financial training with Ben for an upcoming Thursday afternoon.
- The following reports were assigned for the upcoming year:
 - II-A Governing - **Jennifer**
 - III-C Delegation to the GM **Jim**
 - II-I Compensation and Workload – **June**
 - Code of Conduct – **Jim**
 - II-J Annual Planning - **Joshua**
 - II-B Governing Style – **Jeannette**
 - III-A **Jennifer**
 - III-B Accountability of the GM - **Candice**
 - III-D Monitoring GM Performance - **Candice**
 - II-E Leadership Responsibilities – **Madelon**
 - II-K - **Maria**
 - II-G – Meetings - **Jim**
 - II-H - **Joshua and Jim**

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Call to Order: @ 6:30 pm by Martha Weinstein, BOD Facilitator

Present:; Candice Parker, Vice President; Jim Terrell, Director; Larrane Hartridge, General Manager; Maria Cobian, Director; Madelon Horwich, Director; June Wiaz, Director; Jennifer Agabiti-Hall, Director; Jeannette Reed, Director; Martha Weinstein, BOD Facilitator; Ashley Arrington, Recording Secretary.

Absent:; Chuck Hungerford, President; Joshua Youngblood, Corporate Secretary/Treasurer

Introductions: None needed.

Owners Forum: None

Agenda Review: See Attachment

Minutes Approval: The board approved minutes from January 12, 2009 with no corrections.

President's Report: See Attachment

- None

General Manager Report: See Attachment

- The grand re-opening was a huge success.
- We had great sales at the opening, and 105 new members this month.
- We are up 25% in sales from last January.
- Jeannette – Can the store front sign include the words ‘community owned health food market’?
 - Larrane – The sign is done and cannot be added to. We do have ‘cooperatively owned’ in white lettering above the door.
- Some specialists came from Atlanta to look at the cement floor. They are going to give us an estimate on re-doing the floors without moving all the shelves. We should know what the estimate is in a couple of weeks.

Board Decisions:

- **Board Policy Governance Reports**
 - **II-A Governing**
 - This report will be moved to the February BOD meeting.
- **GM Policy Governance Reports**
 - **IV-C Financial conditions and activities**
 - Larrane sent this report to all BOD members via email.

- Larrane Hartridge’s report dated January 26, 2009 asserted ‘in compliance’
 - *Approved*
- **PG Policy Updates:**
 - Candice could not open the file from Heidi that included the new hyperlinks. Candice will continue to work on the digital manual for next month.

Board Discussions:

- **Policy change proposals**
 - Madelon proposed to eliminate item #7 (under ‘principles’) from policy II-F, Committee principles and responsibilities.
 - *Approved*
- **Review calendar**
 - June 2009 has a lot of reports due. II-G will move to September.
 - Expansion updates will be removed. The final report will be given in February.
 - The new director will be seated in September
 - Remove local providers/growers
 - Add Board Training in October
- **Financial Training**
 - Larrane will set up financial training with Ben for an upcoming Thursday afternoon.
- **Assign monitoring reports**
 - II-A Governing - **Jennifer**
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- **Committee Updates**
 - **None**
- **CGINS Discussion**
 - Madelon visited the website and it seemed to her that there was a lot of resources for operations, but not much for BOD.
 - Larrane – There is a separate board section.
 - Maria – there was a blue link at the bottom for board resources.
 - Jennifer just returned from a CBLD workshop. She had a wonderful experience and learned a lot.

Upcoming/Current Issues:

Review Meeting Decisions/Assignments:

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Calendar/Monitoring Schedule:

- **Next BOD meeting – February 23, 2009**
- **IV-G GM Succession**

February 23 2009 Agenda Items:

- **II-A Jennifer**
- **CBLD**
- **Training proposal - Jim**
- **Final Expansion report**

Meeting Evaluation: All participants were given an opportunity to evaluate the meeting.

Adjournment: Meeting was adjourned at 7:35

Respectfully Submitted,

Ashley Arrington, Recording Secretary

Approved by Board of Directors on _____ as witnessed by,

Chuck Hungerford, President

Joshua Youngblood, Corporate Secretary/Treasurer